

DEPARTMENT – I-03 – Booths and Banners

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Entries must be completed online at www.carrollcountyfair.com Entry fees must be paid by credit card. No late entries will be accepted.

Due to proposed Maryland budgetary constraints that are beyond the control of the Carroll County 4-H/FFA Fair Board, Inc., the Board reserves the right to withhold a portion of premium monies, up to and including all of an exhibitor's earned premium payment, for the Carroll County 4-H/FFA Fair.

RULES AND REGULATIONS – Booths

1. Booths must be constructed of durable materials that will look good for the duration of the fair. Electrical or mechanical parts must be designed to run continuously (extension cords must be provided).
2. All Booths must be the size that the State Fair has stated. The dimensions are 36"W x 30"D x 16" H. There are diagrams in the State Fair catalog. The sides must be in the shape of a right triangle using the following dimensions: 16" tall x 30" long/deep.
3. The contents of the booth may not exceed the new dimensions as stated in Rule 2. 36" W x 30" D x 16" H. Items may not be taller than the portion of the booth where they are displayed. Booth items must be securely fastened to prevent damage or loss. The Fair is not responsible for damage to the booth or its contents, nor for the loss of items that were placed in the booth.
4. Club or Chapter names must be used in the booth. The official 4H Emblem or FFA Crest must be displayed as well.
5. The following **Affirmative Action statement MUST be included** somewhere within the booth of all 4-H clubs/FFA chapters. 4-H exhibits – *“University programs, activities, and facilities are available to all without regard to race, color, sex, gender identity or expression, sexual orientation, marital status, age, national origin, political affiliation, physical or mental disability, religion, protected veteran status, genetic information, personal appearance, or any other legally protected class”*. FFA exhibits – *“FFA is open to all public school Agri science students enrolled in agricultural classes”*.
6. 4-H or FFA members are responsible for setting up the booth. Parents and volunteers may assist but not assume total responsibility.
7. Each exhibitor will receive an exhibit number, and an exhibit space will be assigned. The club's name, city, county, club leader's name, address and phone number must be clearly printed on a card and securely attached to the back side of the booth in the upper right-hand corner. **The name and contact information of the person responsible for picking up the booth at the end of the fair must also be on that card if it is different than the leader.**
8. **Conference judging will be used.** Your club/chapter will have 3 minutes to answer questions from the judges. Your club/chapter MUST use SignUp Genius to select your judging time. Your club will be contacted by the committee with a link to SignUp Genius approximately two weeks before the entry day.
9. Each club/chapter must have 2-3 members present the exhibit along with 3-5 pictures of your member completing the booth. Mount pictures with short titles of pictures on an 8 ½" by 11" piece of paper or card stock.

10. Booths will be judged on the following basis: (total points available – 100)
- **General Appearance** - neat & well balanced, pleasing in color, - **20 points**.
 - **Appeal Power** - title is short & suggests action, has the power to attract & hold attention, colors & symbols are used to capture the audience's attention - **30 points**.
 - **Message** - it has one story or a central theme, of current interest, simple and clear, is an appropriate message for 4-H/FFA, use o 4-H Life Skills, FFA project areas. - **30 points**.
 - **Workmanship** - neat, well-constructed, written information is easy to read with no errors, letters & symbols are well proportioned to each other and to the booth, required elements from Booth department page are included - size, club name, 4H emblem or FFA crest, AA statement - **20 points**.
11. **Only two** entered in the Carroll County Fair may be entered in the Maryland State Fair contest. The Club Leader must pre-register the 4H entries for the State Fair. The FFA Advisor must pre-register the FFA booth for the Maryland State Fair. Club leaders/ FFA Advisors are responsible for transporting their booth to the State Fair grounds and setting up the booth.
12. There will be one Grand Champion 4-H booth and one Reserve Grand Champion 4-H booth selected at the Carroll County Fair.
13. Premiums – Champion - \$30; Blue Award - \$25; Red Award - \$20; White Award - \$15

Section 001 – Booths Class

4001 4-H Promotional – Booth must have a title

4002 FFA Chapter Promotional – Booth must have a title

4003 4-H/FFA County Fair or State Fair Theme – Every word for the theme must be on the booth

Rules and Regulations – Banners

1. All banners **must be able to be hung using a lightweight rod. The rod should be no longer than 56 inches long.** The front of the banner must be 50" wide and 38" long. The opening for the pole needs to be a minimum of 3 inches and is included in the overall size of 38" which is to the top of the pole. When cutting the banner, add an additional 3-4 inches to fold over to make the hem/pocket for the pole. **The wooden dowel, curtain rod or pipe MUST BE included with the banner for display purposes.** Banners not meeting the size designation will be marked down accordingly or possibly disqualified at the judge's discretion. There are diagrams with these dimensions on the State catalog site.
2. The following **four** items must be on the banner: **1.** Club or Chapter name. **2.** Full county name (Carroll) with the current year. **3.** The official 4-H Clover emblem or FFA crest. **4.** The phrase "4-H is Open to all" or "FFA is open to all public school Agri science students"
3. Banners may be constructed of any type of fabric with any type of application but constructed of materials that can be folded or rolled. Appliqué, embroidery and trapunto are suggested applications. **Design may only be on one side of the banner and should be two dimensional, expressing one idea.**
4. 4-H members or FFA members are responsible for constructing the banner. Parents and volunteers may assist but are not to assume total responsibility. Each club/chapter must have 2-3 members present the exhibit along with 3-5 pictures of your members completing the banner. Mount pictures with short titles of pictures on an 8 ½" by 11" piece of paper or cardstock.
5. Conference judging will be used. Your club/chapter will have 3 minutes to answer questions from the judges. Your club/chapter **MUST** use SignUp Genius to select your judging time. **Your club will be contacted by the committee with a link to SignUp Genius approximately two weeks before the entry day.**
6. Banners will be judged on the following basis: (total points possible – 100)
 - **General Appearance** - neat & well balanced, correct size, relates to 4-H/FFA work, pleasing in color, - **20 points.**
 - **Appeal Power** - title is short & suggests action, has the power to attract & hold attention, colors & symbols are used to capture the audience's attention - **30 points.**
 - **Message** - it has one story or a central theme, of current interest, simple and clear, is an appropriate message for 4-H/FFA, use o 4-H Life Skills, FFA project areas. - **30 points.**
 - **Workmanship** - written information is easy to read with no errors, is neatly constructed & assembled, letters & symbols are well proportioned to each other and the banner, required elements from Banner department page are included. - **20 points**
7. With permission, banner entries may be removed from the Red Exhibit Building for use in the parade.

Clubs wishing to use their banner in the parade must notify the Superintendent at the time the banner is entered. It is the responsibility of the Club/Chapter to pick up the banner from the department area on the afternoon of the parade
8. **Banners removed from the building for use in the parade must be returned to the department area immediately after the parade.** All banners will be placed on display in the Red Exhibit Building following the parade and stay for the remainder of the Fair.
9. All clubs participating in the Carroll County 4-H & FFA Fair Banner Contest are eligible to take their banner to the Maryland State Fair. **The Club leader/FFA advisor is responsible for completing the required entry form for State Fair.** The Extension Office will take all banners registered for the State Fair and turn them into the banner department in Timonium.
10. One entry from each class will be chosen as a class champion then the class champions will compete together for the Special Awards Class
11. Banner Premiums: Class Champion - \$30; Blue Award - \$25; Red Award - \$20; White Award - \$15

Section 002 – Banners Class

4011 4-H Promotional Banner – Banner must have a title

4012 FFA Chapter Promotional Banner – Banner must have a title

4013 4H/FFA Chapter County Fair or State Fair Theme – Every word of the theme must be on the banner

Section 003-Booths and Banners Special Awards Class

4014 Grand Champion 4-H Booth – rosette

4015 Grand Champion FFA Booth- rosette

4016 Reserve Grand Champion 4-H Booth – rosette

4017 Grand Champion Banner - rosette

4018 Reserve Grand Champion Banner - rosette